

Entering 1st - 7th Grade - Required Records Key

Previously in Public or Private School	Previously Homeschooled	
		Transcript (all HS years)
		Official Transcript (all HS years)
		Homeschool Transcript (all HS years)
		Work Samples (3-5 per course)
X		Most Recent Report Card
	X	Homeschool Report Card
*	*	Progress Report
X	X	Doc to Verify DOB
		Birth Certificate
X	X	Immunization Record or Exemption
		504/IEP
	X	<i>Records Enlightenment will <u>request</u>.</i>
		<i>Must have before courses can be assigned.</i>
		<i>Must have in order to transfer and apply credit towards graduation.</i>
		<i>If applicable.</i>
	*	<i>If <u>transferring in</u> after the 1st quarter.</i>
	**	<i>If <u>transferring in</u> after the 1st <u>semester</u>.</i>
"Received Partial" = we have enough records to assign courses.		
"Received Complete" = we have all the required records.		
Disclaimer: Admissions staff, counselors, and/or intervention coordinators have the right to request additional records/documents as it becomes necessary.		
Part-time students only need to provide a document to verify age, preferably a birth certificate or a passport.		