



Printable Checklist for New Students

All steps should be completed by your intended start date; however, they can be completed in any order. Contact our team at admissions@enlightiumacademy.com or 866-488-4818 option 2 if you have any questions.

Enrolling for the current school year? Find more details here: enlightiumacademy.com/enrollment-thank-you-current-year

Enrolling for the next school year? Find more details here: enlightiumacademy.com/enrollment-thank-you-next-year



Step 1. Submit the enrollment form

Congratulations! This step is complete!



Step 6. Review available courses

Access to the course information can be found in the links above. Check for required purchases at this time.



Step 2. Send our admissions team your student's report card/transcript

Email records to records@enlightiumacademy.com.



Step 7. Review the Family Handbook

The Family Handbook is provided in the Parent Orientation.



Step 3. Talk to your previous school about withdrawal policies

Work with your previous school to ensure all cumulative records are released.



Step 8. Check your state's requirements

State resources can be found in the links above.



Step 4. Complete the Placement Tests

Placement Tests will be sent shortly before the start date indicated on the enrollment form. Placement Tests are only required for students in grades 3-12.



Step 9. Review/confirm your student's schedule with the counselor

Detailed information can be found in the links above.



Step 5a. Complete the Parent Orientation

Access to the Parent Orientation can be found in the links above.



Step 10. Join the Enlightenment Academy Family Alliance (Optional)

Join hundreds of other Enlightenment families at facebook.com/groups/EnlightiumFamilyAlliance.



Step 5b. Complete the Student Orientation

Students in grades 3-12 will be assigned the Student Orientation in the weeks prior to the desired start date. Students in grades Prek-2 do not need to complete the Student Orientation.



Step 11. Review welcome letters

Once classes start, parents will receive a welcome letter via email from each teacher.