



# Required Records

## Entering 12th Grade

Previously in Public or Private School	Previously Homeschooled (or unaccredited online school)	
X		Transcript - all high school years
X		Official transcript - all high school years
	X	<i>Homeschool transcript - all high school years</i>
	X	Work samples - at least three per course
		Most recent report card
		<i>Homeschool report card</i>
*	*	Progress report
		<i>Documentation to verify student's date of birth</i>
X	X	Birth certificate <sup>^</sup>
X	X	<i>Immunization record or exemption</i> (per your local state guidelines)
		504/IEP

### Key

- X Records Enlightenment will request.
- Must have before courses can be assigned.
- Must have in order to transfer and apply credit towards graduation.
- If applicable.
- \* If transferring in after the 1st quarter.
- \*\* If transferring in after the 1st semester.



<sup>^</sup> It is recommended that an official document such as a birth certificate or passport be provided if the student:

- Had no previous schooling (passport or birth certificate)
- Was previously homeschooled (passport or birth certificate)
- Is an incoming senior (birth certificate)
- Is enrolled part-time (birth certificate)

**Disclaimer:** Admissions staff, counselors, and/or intervention coordinators have the right to request additional records/documents as it becomes necessary.