Returning Student Orientation, High School: Submit a Project

It's been a while. Let's submit a project!

Again, this project will not affect your grades or Grade Point Average (GPA) at Enlightium, but **it is required for this course**. Why is it required? Because you will be completing projects throughout the school year, so this is a great opportunity to make sure you understand how to complete and submit a project successfully and receive help from the Student Orientation Teacher if needed.

For this assignment, you will need to:

1. Create a document.
2. Write a brief paper.
3. Review it.
4. Properly submit it.

Enlightium's Student Orientation Teacher will review your submission and let you know if there are any corrections to make. It's better to learn how to properly submit projects now when your grade won't be affected than in your other courses where you will lose credit.

Guidelines When Submitting Projects

● For each project, Ignitia will provide specific directions and rubrics. Keep these directions and rubrics available for later reference.
● Ask your teacher or your parent/guardian for help if you do not understand a project.
● Include a heading for all projects.
● Submit all projects as an attachment.

The About Me Project!

For this particular project, you will tell the Student Orientation Teacher a bit about yourself! Please ensure to follow these steps:

1. Open a Microsoft Word document. Don't have Word? See some free alternatives [here](#).
2. Follow the directions for creating a heading and be sure to double-space your lines.
3. Type the original questions and your answer to the questions in your document.
4. After writing it, review your work to ensure you followed each step, answered each question, and have no grammatical or spelling errors.
5. Attach an image to your document.
6. SAVE the document.
7. Submit the final project for review. Do **NOT** use the writer's box, but instead underline the project below. Only one file may be uploaded to an Ignitia project.

Using a Proper Heading

Type your heading at the top of the document for all projects. It should be left-aligned, double-spaced, and should include the following information:

- Your name

- Your instructor's name (ex: Ms. Anderson)

- The course name

- The date in MLA format (written as day, month, year)

For help with MLA formatting requirements, you may watch the following videos for the program you use:

- [Microsoft Word](#)
- [Apple's Pages](#)
- [Google Documents](#)

Project Questions

Answer the following questions. **Create a section for each question** (including the original question) and answer in at least 1-2 complete sentences.
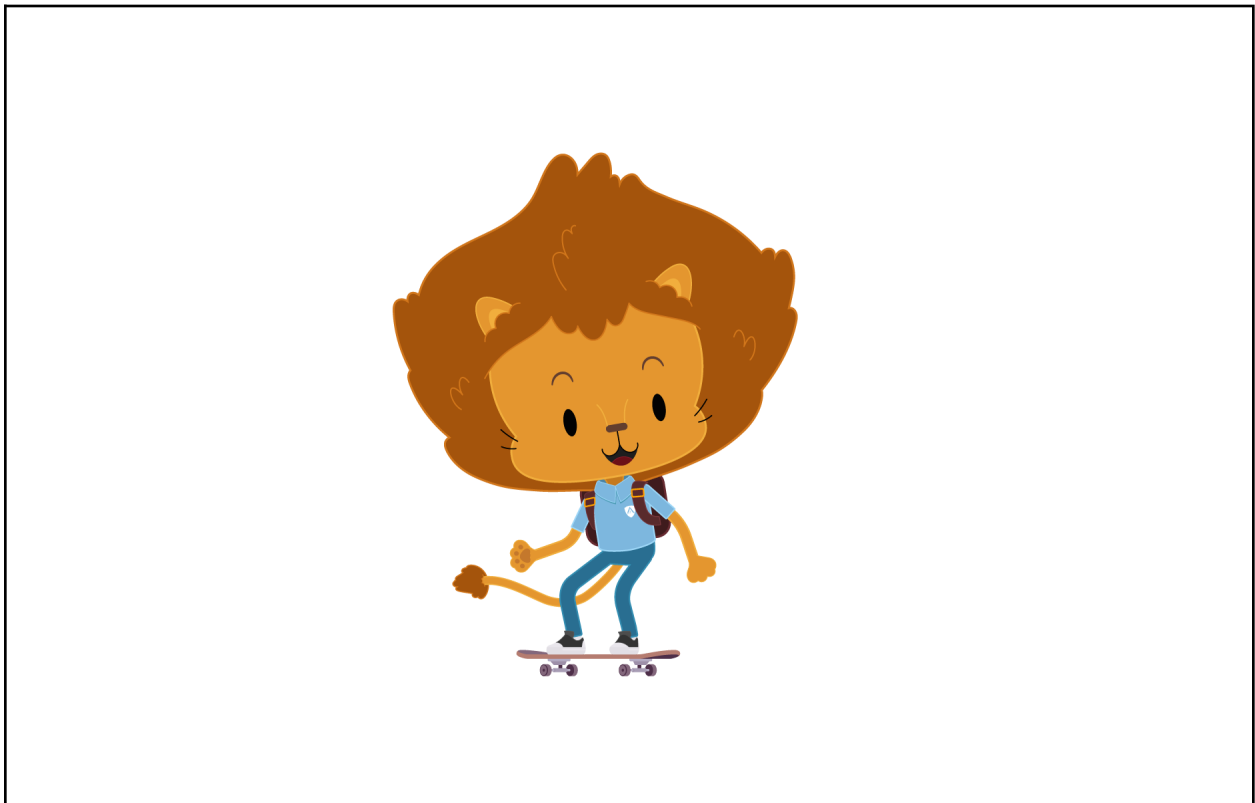
Questions:

1. Where are you from and why did you enroll at Enlightium Academy?
2. A list of social opportunities can be found [here](#). Do you plan to participate in a social event? Why or why not? Which social events are the most interesting to you?
3. A list of spiritual offerings can be found [here](#). Do you plan to participate in a spiritual offering? Why or why not? Which spiritual offerings are the most interesting to you?

Project Pictures

When you are working on projects in your courses, you may have to attach PDFs or images. You can only attach one document to an assignment. **Please attach at least one photo to your document.**

- If you and your family are comfortable with it, feel free to include pictures of you, you and your pets, or you and your family. We'd love to put a face to your name!
- If you and your family prefer not to include photos of yourself, you can instead include photos of your favorite book, tv, or movie characters.

Please ensure all submitted photographs are school appropriate.

After Submitting the Project

At this point, you have completed the project, and it will show as "Completed." Within a few school days, your Student Orientation teacher will review your work and will:

- Mark it as "Graded" if you completed the project according to the directions.
- Reassign it if one or more of the directions were not followed.

Your Student Orientation teacher will reach out to you via a direct message in Ignitia if you need to resubmit the project.