

# Introduction

“Whatever you do, work at it with all your heart, as working for the Lord, not for men.”  
(Colossians 3:23).

## **Good handwriting is a necessary skill in life.**

All too often in our modern times good penmanship is neglected. Many children and adults rely on computers for the bulk of their writing, but the ability to fill in a form, to write a card of congratulations or sympathy, to write a personal letter to a friend or to add a personal touch to messages is important. Computers fail at times — the ability to write does not.

## **Handwriting is important.**

Like riding a bicycle or developing any other skill, handwriting must be learned through consistent practice. Often in crowded schedules, it is left out of the curriculum, used simply as “busy work” or given too short a time period to be effective.

## **Handwriting time should be a relaxed time, not a stressful time.**

Always give adequate “warm-up” time before writing, especially in the beginning when children are learning the formation of new letters. Have them form letters in the air, on their desks, etc., as an introductory activity each day until they are sure of the letter formations and the correct starting and ending points. After doing some initial warm-up exercises, try adding some soft, light classical music in the background while the children practice.

## **Keep it short.**

The total time for handwriting class should not be more than 10–15 minutes at one sitting. Children will tire, and they will not be able to do their best. Teach the children simple hand exercises to use (shaking the hands, moving them around) if they get tired.

## **Always be positive.**

Circle and comment on well-made letters rather than on errors. Even if the entire page is a problem, find the one letter that is the closest to being correct and use that as an example.

## **Practice is important.**

Reproducible practice pages are included in the handbook. These may be copied to use with children who need extra practice and to make a practice copy of the Bible verse.

## **Stress the importance of doing ALL things well for God.**

Emphasize the fact that rushing through a lesson without doing one’s best does not praise God and will not lead to good writing habits. Remind the children that writing is a means of communication with others. If their writing cannot be read, then their message will never be understood.

## Pre-writing

1. To assess the level of the children, give each a piece of lined paper (you may use the reproducible master in the back of the *Teacher's Guide*) and have them write their name and any letters or words they may know. This will not be graded but will give you an idea of how much practice the children have had in writing. It will also give you a page with which to compare progress at the end of the semester or school year.
2. Print each child's name on a strip of tag board and laminate it if possible. Have it before the child for reference at all times.
3. Have a classroom alphabet chart and individual letter cards displayed in the classroom. You may also want to copy and laminate the small chart in the student book for use on an individual basis at the child's desk.

## Excerpts from Student Book Pages

The following pages are taken from the portion of the student book that covers hand and paper position, posture, spacing, placement, and letter formation. They are included in the *Teacher's Guide* for your reference.

### Hand, Pencil, and Posture Positions (page 4)

Look at each picture with the children and have them model the correct position. Ask the children to tell which hand they use to write. Have them find the picture they will use as a model. Check both right- and left-handed positions. Watch the left-handed child carefully so that he or she does not slant the paper on the wrong angle and try to use a "hooked" hand position.

### Correct Spacing (page 5)

Have the children raise the index (pointer) finger of the hand they will NOT use for writing. Demonstrate how they can use that finger to see how much space they will need between individual letters for practice and, later, between words.

### Rocket (page 5)

Discuss the rocket and its parts. Using the alphabet chart for the classroom, have the children look at the letters and tell which sections of the rocket will be used for each letter. You may want to group them in categories: letters using only one section of the rocket (booster); letters using two sections of the rocket (second stage and booster OR booster and tail). Do this over several days for a few minutes each day so that the children become accustomed to using the rocket as a reference if they forget how to form a letter.

### Manuscript Letters and Numbers (page 6)

This will be the reference chart for the children when they begin to write their letters. You may want to remove it from the student book and laminate it as a desk reference to be kept in the child's writing folder.

## Weekly Bible Verse (page 7)

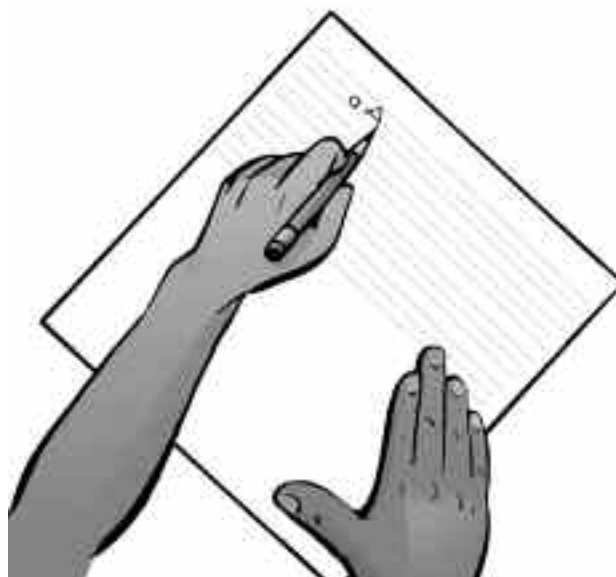
This page is a look at the Bible verse pages the children will be using beginning in the eighth week (Lessons 36–40). Read the page with the children. Look at the sample practice page which shows the “layout” of the verse. Look at the special page they will use to make their own copy of the verse to share with someone. For students who need additional practice, reproducible masters for each Bible verse page are in the back of the *Teacher’s Guide*. Talk about sharing God’s Word with others. Stress the importance of being able to write to others about God and to be able to share His Word with them. Discuss ways in which the special pages can be used.

## From the student book...



**Correct Right-Handed Position**

Paper is placed on an angle to the left. Left hand steadies the paper and moves it up as you near the bottom of the page. Right hand is free to write.



**Correct Left-Handed Position**

Paper is placed on an angle to the right. Right hand steadies the paper and moves it up as you near the bottom of the page. Left hand is free to write. Watch hand positions carefully as shown in the picture.



**Correct Hand and Pencil Position**

Hold the pencil loosely about 1/2" to 1" above the sharpened point. Hold it between your thumb and index (pointer) finger. Let it rest on your middle finger. Do not grip the pencil tightly or your hand will become very tired. Do not let your hand slip down to the sharp point or you will have difficulty writing properly.



**Correct Posture**

Sit up tall, leaning slightly forward but not bending over your desk. Have your feet flat on the floor. Both arms will rest on the desk. Hold the paper with your free hand.

From the student book...

Aa Bb Cc Dd Ee

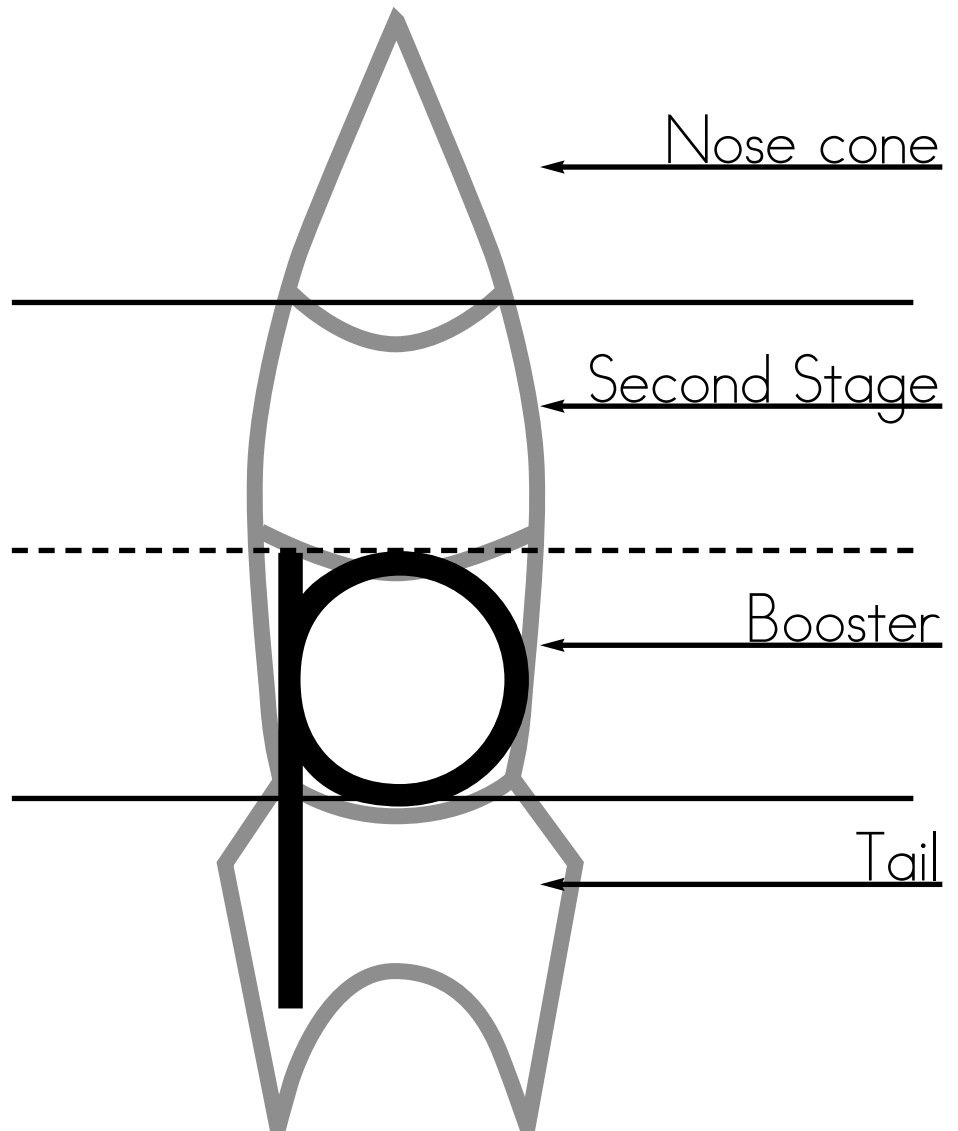


### Correct Spacing

When practicing your letters separately and, later, when writing your words, use your index (pointer) finger as a guide. Continue to do this until you can easily see the space you need between words without using your finger.

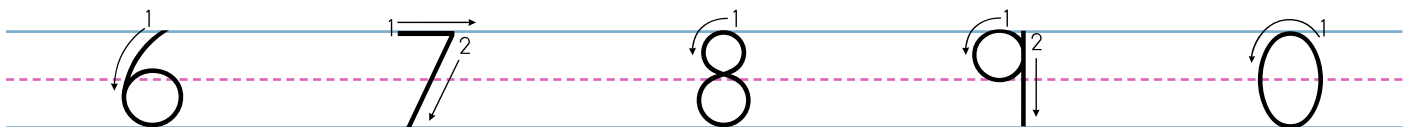
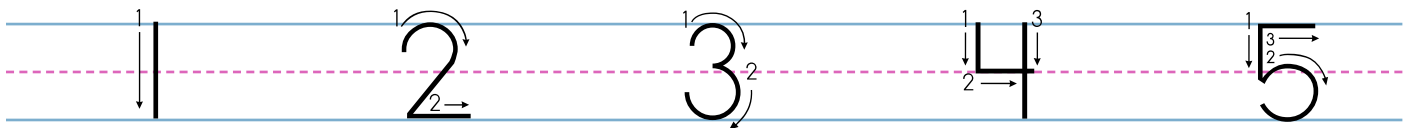
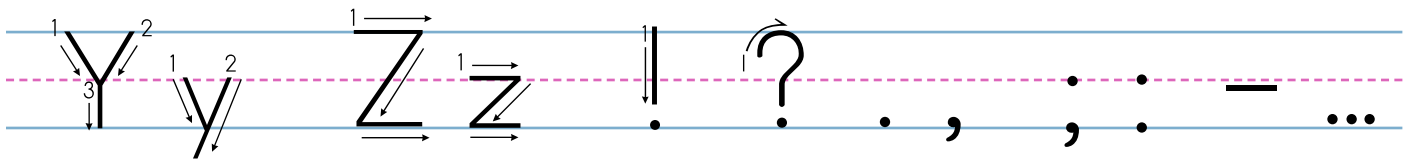
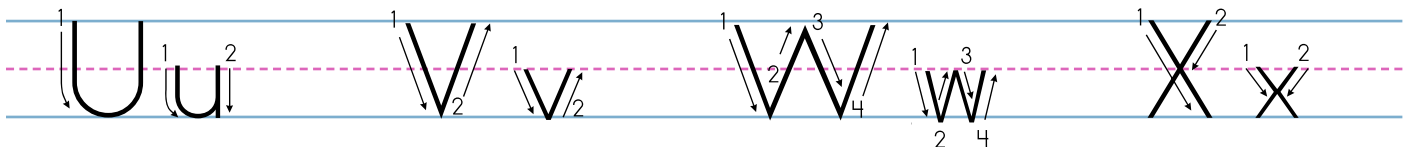
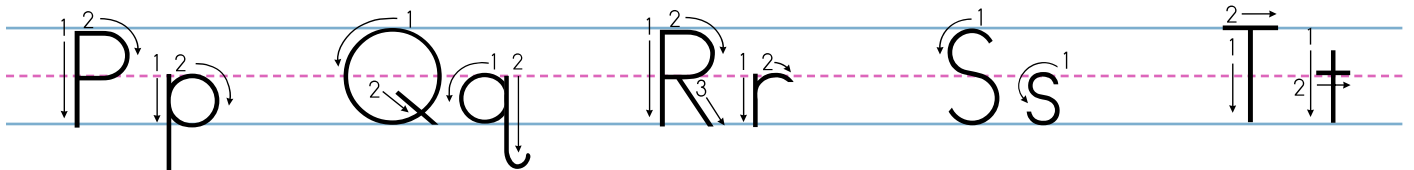
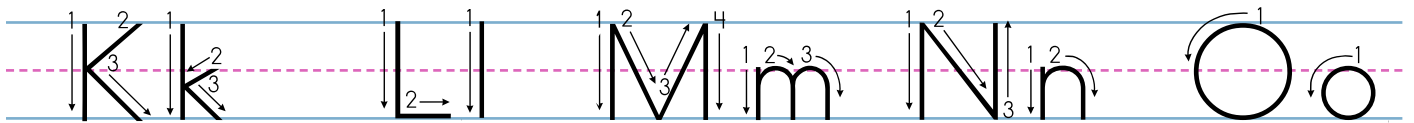
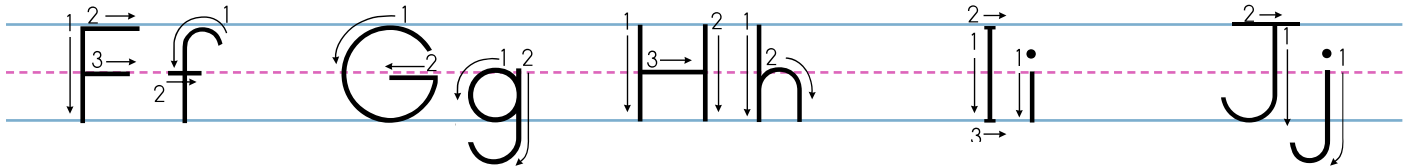
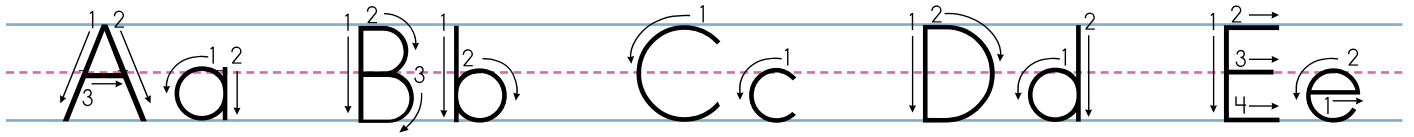
### Rocket Guide

The rocket will be your guide to learning your letter formations. All letters will fit into the rocket ship. Some will begin at the top of the second stage. Some will begin at the dotted line that starts the booster. Some will even move down into the tail. Look at your alphabet chart and see where the letters will fit into the rocket.

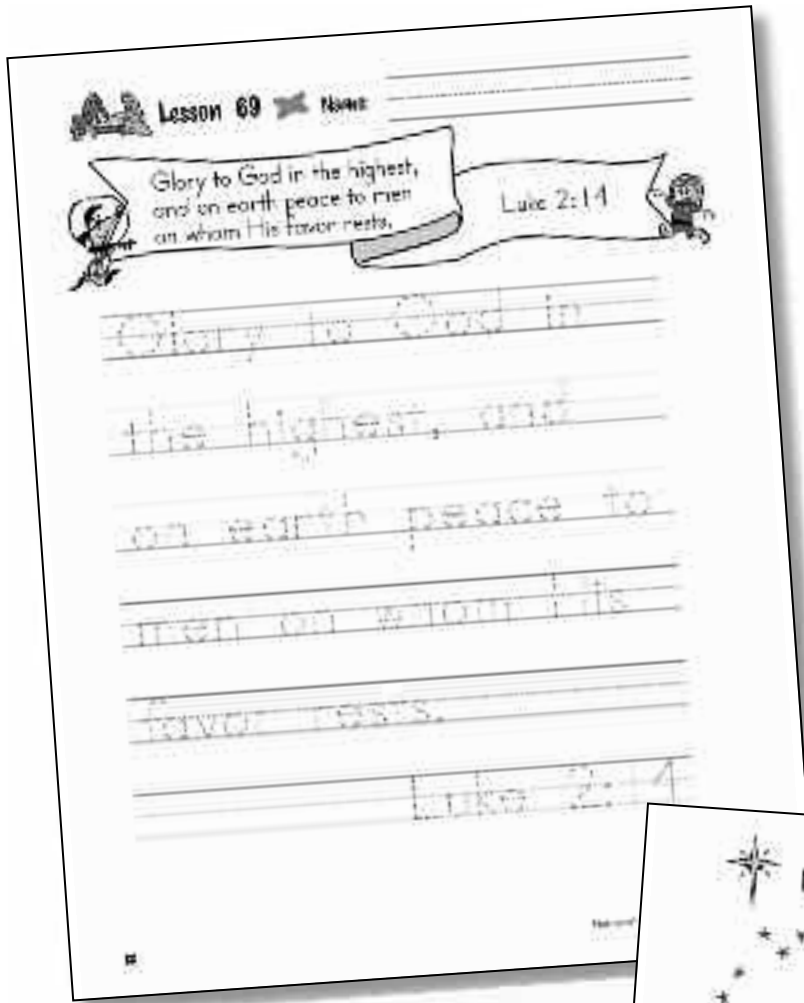


From the student book...

# Correct Formation of Manuscript Letters and Numbers



## From the student book...

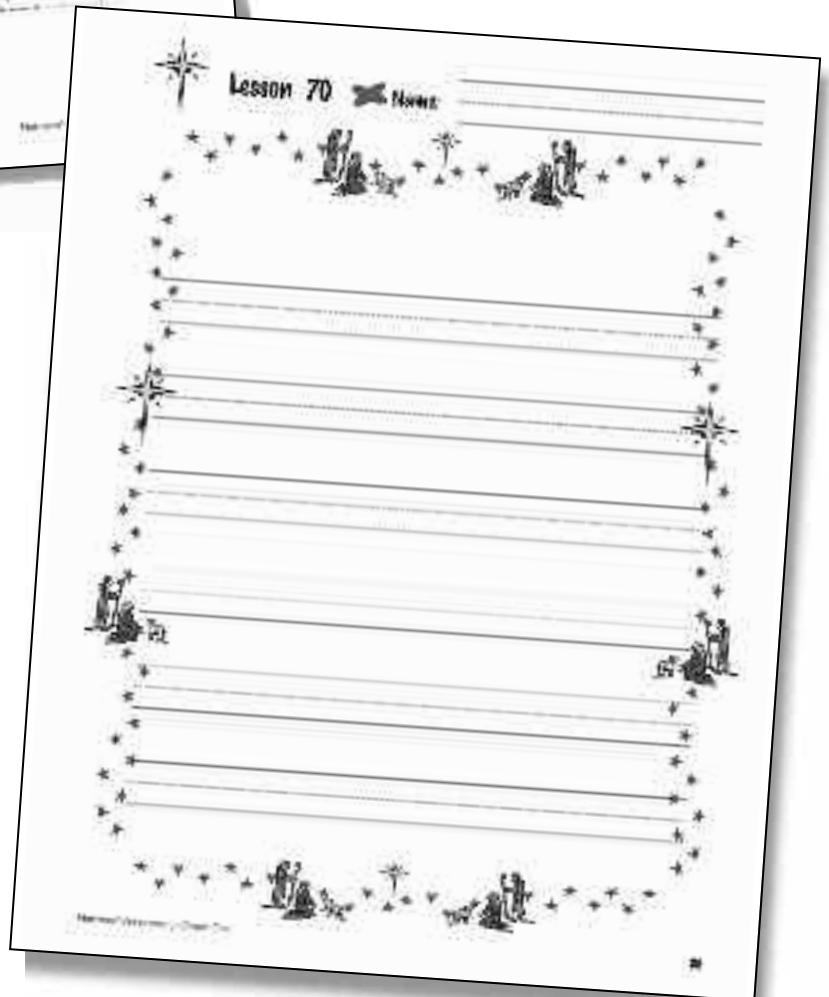


One very special thing you can do once you have learned to write is to share God's Word with others.

Beginning with Lesson 36, you will have your own special Bible verse for each week. After practicing the letters and words needed for the verse for three days, you will be able to practice your verse on the fourth day.

You will also have a special page on the fifth day of the week where you will copy the verse, decorate it, and decide how you will share it with someone else.

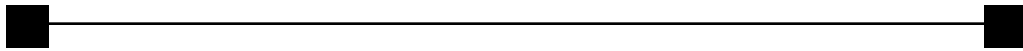
Talk with your teacher and classmates about how you might share these special pages and share God's Word.







# Scope & Sequence



# Scope & Sequence

**Lesson 1** *Circle practice.* Full page with line for child's first name. (NOTE: Weeks 1–5 child will write first name only. Weeks 6–32 first and last name. Child will practice drawing circles on a picture with several circular objects for student to trace.

**Lesson 2** *Circle practice.* Full page with line for child's name.

**Lesson 3** *Circle practice.* On template lines.

Lines 1, 2, 3: large, broken-line circles to be traced – **X** or arrow at 2:00 starting position.

Lines 4, 5, 6: small, broken-line circles to be traced.

**Lesson 4** *Circle practice.* Half page – the box is for the child to draw their own freehand circle picture. The two practice lines include first line with large and small *solid* circles and second line with large and small broken-line circles.

**Lesson 5** *Circle practice.* Six lines for writing.

Lines 1 & 2: Broken O (three on a line) and the child will finish the line.

Lines 3 & 4: Broken o (three on a line) and the child will finish the line.

Line 5: Broken O o

Line 6: O o – child finishes line.

**Lesson 6** *Line identification & tracing:* | = red / = blue \ = green

**Lesson 7** *Line tracing.* Six lines for writing.

Lines 1 & 2: Solid & broken |

Lines 3 & 4: Solid & broken /

Lines 5 & 6: Solid & broken \

**Lesson 8** *Line tracing.* Six lines for writing.

Lines 1 & 2: Solid & broken I

Lines 3 & 4: Solid & broken /

Line 5 & 6: Solid & broken \

**Lesson 9** *Line tracing.* Six lines for writing.

Lines 1 & 2: Solid & broken ^

Lines 3 & 4: Solid & broken v

Line 5: Solid & broken v

Line 6: Solid & broken ^

**Lesson 10** *Practice on template.*

Line 1: / /

Line 2: \ \

Line 3: | |

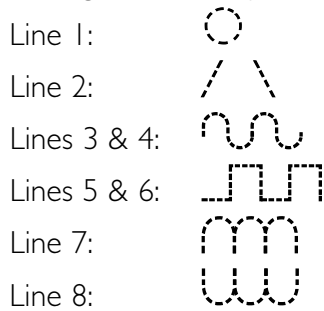
Line 4: O o

Line 5: ^ ^

Line 6: v v

**Lesson 11** *Half-circle tracing practice.* Trace half circles in pictures.

**Lesson 12** *Writing motor skills practice.* Eight lines for writing.



**Lesson 13** *Writing motor skills practice.* Eight lines for writing.

Lines 1 & 2: Solid & broken U

Lines 3 & 4: Solid & broken U

Lines 5 & 6: Solid & broken n

Lines 7 & 8: Solid & broken n

**Lesson 14** Lines 1 & 2: Solid & broken C

Lines 3 & 4: Solid & broken C

Lines 5 & 6: Solid & broken c

Lines 7 & 8: Solid & broken c

**Lesson 15** *Review line and circle tracing using all the strokes they have learned.*

**Lesson 16** First 3 letters are solid, rest broken. Second line, two are broken and the rest the child does on his own. Lines 7 & 8 words are for child to trace on Line 7 and write by himself on Line 8.

Lines 1 & 2: a

Lines 3 & 4: o

Lines 5 & 6: d

Lines 7 & 8: do ad add dad

**Lesson 17** Lines 1 & 2: c

Lines 3 & 4: e

Lines 5 & 6: c o e a d

Lines 7 & 8: ace odd doe code

**Lesson 18** Lines 1 & 2: b

Lines 3 & 4: p

Lines 5 & 6: a b c d e o p

Lines 7 & 8: cab dab pad bad

**Lesson 19** Lines 1 & 2: g

Lines 3 & 4: q

Lines 5 & 6: o p q

Lines 7 & 8: go dog pod bag

**Lesson 20** Lines 1 & 2: a b c d e  
Lines 3 & 4: o p q  
Lines 5 & 6: go dog pod bag  
Lines 7 & 8: do odd ace doe

**Lesson 21** Lines 1 & 2: i  
Lines 3 & 4: l  
Lines 5 & 6: t  
Lines 7 & 8: it lit bit pit

**Lesson 22** Lines 1 & 2: n  
Lines 3 & 4: m  
Lines 5 & 6: h  
Lines 7 & 8: mat hat bat pat

**Lesson 23** Lines 1 & 2: r  
Lines 3 & 4: l m n o p q r  
Lines 5 & 6: h i  
Lines 7 & 8: met pet rat art

**Lesson 24** Lines 1 & 2: a b c d e  
Lines 3 & 4: g h i  
Lines 5 & 6: it  
Lines 7 & 8: ham man ran tan

**Lesson 25** Line 1: l  
Line 2: 2  
Line 3: 3  
Line 4: 4  
Line 5: 5  
Line 6: l 2 3 4 5

**Lesson 26** Student begins writing full name.  
Lines 1 & 2: v  
Lines 3 & 4: w  
Lines 5 & 6: v w v w  
Lines 7 & 8: we van wet vet

**Lesson 27** Lines 1 & 2: x  
Lines 3 & 4: z  
Lines 5 & 6: y  
Lines 7 & 8: zoo ax x-ray zip

**Lesson 28** Lines 1 & 2: u  
Lines 3 & 4: s  
Lines 5 & 6: v w x y z  
Lines 7 & 8: you us so see

**Lesson 29** Lines 1 & 2: s t u v w x y z  
Lines 3 & 4: yes yet sat set  
Line 5: ! ?  
Line 6: . ,  
Line 7: : ;  
Line 8: ! ? . , : ;

**Lesson 30** Line 1: 6  
Line 2: 7  
Line 3: 8  
Line 4: 9  
Line 5: 0  
Line 6: 1 2 3 4 5  
Line 7: 6 7 8 9 0  
Line 8: Blank line for student to write all numbers.

**Lesson 31** Lines 1 & 2: f  
Lines 3 & 4: j  
Lines 5 & 6: k  
Lines 7 & 8: fan fat fit fun

**Lesson 32** Lines 1 & 2: a b c d e f g h i  
Lines 3 & 4: j k l m n o p q  
Lines 5 & 6: r s t u v w x y z  
Lines 7 & 8: jam jet jump joy

**Lesson 33** Lines 1 & 2: a b c d e f g h i  
Lines 3 & 4: j k l m n o p q  
Lines 5 & 6: r s t u v w x y z  
Lines 7 & 8: kit ask back sock

**Lesson 34** Practice words by tracing the letters.  
Line 1: do ad add dad  
Line 2: ace odd doe code  
Line 3: cab dab pad bad  
Line 4: go dog pod bag  
Line 5: it lit bit pit

Line 6: mat hat bat pat  
Line 7: met pet rat art  
Line 8: ham man ran tan

**Lesson 35** Review and trace all words and numbers in order of appearance.

Line 1: we van wet vet  
Line 2: zoo ax x-ray zip  
Line 3: you us so see  
Line 4: yes yet sat set  
Line 5: fan fat fit fun  
Line 6: jam jet jump joy  
Line 7: kit ask back sock  
Line 8: 1 2 3 4 5 6 7 8 9 10

**Lesson 36** Lines 1 & 2: O o  
Lines 3 & 4: C c  
Lines 5 & 6: G g  
Lines 7 & 8: God Oh! Come

**Lesson 37** Lines 1 & 2: Q q  
Lines 3 & 4: J j  
Lines 5 & 6: D d  
Lines 7 & 8: David Jill Queen

**Lesson 38** Lines 1 & 2: P p  
Lines 3 & 4: B b  
Lines 5 & 6: R r  
Lines 7 & 8: Peter Bill Ruth

**Lesson 39** Copy verse: God is love. (1 John 4:16)

**Lesson 40** Copy verse on special page.

**Lesson 41** Lines 1 & 2: V v  
Lines 3 & 4: W w  
Lines 5 & 6: X x  
Lines 7 & 8: Vince Wendy X-ray

**Lesson 42** Lines 1 & 2: Y y  
Lines 3 & 4: Z z  
Lines 5 & 6: A a  
Lines 7 & 8: Yes! Zachary Ann

**Lesson 43** Lines 1 & 2: M m  
Lines 3 & 4: N n

Lines 5 & 6: S s

Lines 7 & 8: Mary Nancy Sam

**Lesson 44** Copy verse: Love your neighbor as yourself. (Matthew 19:19)

**Lesson 45** Copy verse on special page.

**Lesson 46** Lines 1 & 2: E e

Lines 3 & 4: F f

Lines 5 & 6: H h

Lines 7 & 8: Ellen Frank Holly

**Lesson 47** Lines 1 & 2: T t

Lines 3 & 4: I i

Lines 5 & 6: L l

Lines 7 & 8: Thomas Israel Lord

**Lesson 48** Lines 1 & 2: K k

Lines 3 & 4: U u

Lines 5 & 6: Kathy Uriah

Lines 7 & 8: Keep safe refuge

**Lesson 49** Copy verse: Keep me safe, O God, for in you I take refuge. (Psalm 16:1)

**Lesson 50** Copy verse on special page.

**Lesson 51** Practice all capital letters.

**Lesson 52** Practice all lowercase letters.

**Lesson 53** Lines 1 & 2: Give thanks

Lines 3 & 4: to the Lord

Lines 5 & 6: for He

Lines 7 & 8: is good.

**Lesson 54** Copy verse: Give thanks to the Lord, for he is good. (Psalm 106:1)

**Lesson 55** Copy verse on special page.

**Lesson 56** Lines 1 & 2: A a

Lines 3 & 4: B b

Lines 5 & 6: M m

Lines 7 & 8: Mary saw Ann and Bob.

**Lesson 57** Lines 1 & 2: Blessed

Lines 3 & 4: are

Lines 5 & 6: the

Lines 7 & 8: Blessed be God!

**Lesson 58** Lines 1 & 2: poor

Lines 3 & 4: in

Lines 5 & 6: Spirit

Lines 7 & 8: God loves the poor.

**Lesson 59** Copy verse: Blessed are the poor in spirit. (Matthew 5:3)

**Lesson 60** Copy verse on special page.

**Lesson 61** Lines 1 & 2: C c

Lines 3 & 4: L l

Lines 5 & 6: J j

Lines 7 & 8: The Lord Jesus saves us.

**Lesson 62** Lines 1 & 2: Come

Lines 3 & 4: Lord

Lines 5 – 8: Jesus comes into our hearts.

**Lesson 63** Lines 1 & 2: R r

Lines 3 & 4: Revelation

Lines 5 & 6: John wrote the

Lines 7 & 8: book of Revelation.

**Lesson 64** Copy verse: Come, Lord Jesus. (Revelation 22:20)

**Lesson 65** Copy verse on special page.

**Lesson 66** Lines 1 & 2: D d

Lines 3 & 4: G g

Lines 5 & 6: F f

Lines 7 & 8: David loves God.

**Lesson 67** Lines 1 & 2: Glory

Lines 3 & 4: God

Lines 5 & 6: favor

Lines 7 & 8: Give God glory!

**Lesson 68** Lines 1 & 2: highest

Lines 3 & 4: peace

Lines 5 & 6: earth

Lines 7 & 8: Pray for peace on earth.

**Lesson 69** Copy verse: Glory to God in the highest, and on earth peace to men on whom His favor rests. (Luke 2:14)

**Lesson 70** Copy verse on special page.

**Lesson 71** Lines 1 & 2: E e

Lines 3 & 4: H h

Lines 5 & 6: T t

Lines 7 & 8: The Lord is near.



- Lesson 72** Lines 1 & 2: shepherds  
 Lines 3 & 4: baby  
 Lines 5 & 6: manger  
 Lines 7 & 8: The shepherds saw the baby Jesus.
- Lesson 73** Lines 1 & 2: Mary  
 Lines 3 & 4: Joseph  
 Lines 5 & 6: found  
 Lines 7 & 8: Mary and Joseph loved Jesus.
- Lesson 74** Copy verse: The shepherds found Mary and Joseph, and the baby, who was lying in a manger. (Luke 2:16)
- Lesson 75** Copy verse on special page.
- Lesson 76** Lines 1 & 2: I i  
 Lines 3 & 4: K k  
 Lines 5 & 6: N n  
 Lines 7 & 8: Isaiah was a prophet.
- Lesson 77** Lines 1 & 2: Arise  
 Lines 3 & 4: shine  
 Lines 5 & 6: light  
 Lines 7 & 8: Jesus is our light.
- Lesson 78** Lines 1 & 2: your  
 Lines 3 & 4: come  
 Lines 5 & 6: Isaiah  
 Lines 7 & 8: Let your light shine.
- Lesson 79** Copy verse: Arise, shine, for your light has come. (Isaiah 60:1)
- Lesson 80** Copy verse on special page.
- Lesson 81** Lines 1 & 2: A a B b C c D d E e  
 Lines 3 & 4: F f G g H h I i J j  
 Lines 5 & 6: K k L l M m N n O o  
 Lines 7 & 8: P p Q q R r S s T t
- Lesson 82** Lines 1 & 2: U u V v W w X x  
 Lines 3 & 4: Y y Z z  
 Lines 5 & 6: weary  
 Lines 7 & 8: burdened
- Lesson 83** Lines 1 & 2: Come to me,  
 Lines 3 & 4: all you who are  
 Lines 5 & 6: weary and burdened,  
 Lines 7 & 8: and I will give you rest.

- Lesson 84** Copy verse: Come to me, all you who are weary and burdened, and I will give you rest. (Matthew 11:28)
- Lesson 85** Copy verse on special page.
- Lesson 86** Lines 1 & 2: O o  
 Lines 3 & 4: P p  
 Lines 5 & 6: Q q  
 Lines 7 & 8: I will praise the Lord.
- Lesson 87** Lines 1 & 2: Lord  
 Lines 3 & 4: heart  
 Lines 5 & 6: My heart will  
 Lines 7 & 8: praise the Lord.
- Lesson 88** Lines 1 & 2: Psalm  
 Lines 3 & 4: praise  
 Lines 5 & 6: with all my heart  
 Lines 7 & 8: Psalms praise the Lord.
- Lesson 89** Copy verse: I will praise you, O Lord, with all my heart. (Psalm 138:1)
- Lesson 90** Copy verse on special page.
- Lesson 91** Lines 1 & 2: R r  
 Lines 3 & 4: S s  
 Lines 5 & 6: U u  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson 92** Lines 1 & 2: remember  
 Lines 3 & 4: when  
 Lines 5 & 6: kingdom  
 Lines 7 & 8: Remember me, Jesus.
- Lesson 93** Lines 1 & 2: Luke  
 Lines 3 & 4: Come into my kingdom.  
 Lines 5 & 6: Let me come  
 Lines 7 & 8: into your kingdom.
- Lesson 94** Copy verse: Jesus, remember me when you come into your kingdom. (Luke 23:42)
- Lesson 95** Copy verse on special page.
- Lesson 96** Lines 1 & 2: V v  
 Lines 3 & 4: W w  
 Lines 5 & 6: X x  
 Lines 7 & 8: Blank lines for additional practice.

- Lesson 97** Lines 1 & 2: Father  
 Lines 3 & 4: commend  
 Lines 5 & 6: hands  
 Lines 7 & 8: spirit
- Lesson 98** Lines 1 & 2: Father, into  
 Lines 3 & 4: your hands  
 Lines 5 & 6: I commend  
 Lines 7 & 8: my Spirit.
- Lesson 99** Copy verse: Father, into your hands I commend my Spirit. (Luke 23:46)
- Lesson 100** Copy verse on special page.
- Lesson 101** Lines 1 & 2: Y y  
 Lines 3 & 4: Z z  
 Lines 5 & 6: Matthew 28:5–6  
 Lines 7 & 8: Do not be afraid.
- Lesson 102** Lines 1 & 2: risen  
 Lines 3 & 4: Matthew  
 Lines 5 & 6: know  
 Lines 7 & 8: He is risen.
- Lesson 103** Lines 1 & 2: looking  
 Lines 3 & 4: looking for Jesus  
 Lines 5 & 6: as he said  
 Lines 7 & 8: ...He is not here;
- Lesson 104** Copy verse: Do not be afraid, for I know you are looking for Jesus, ...  
 He is not here; he is risen, just as he said. (Matthew 28:5–6)
- Lesson 105** Copy verse on special page.
- Lesson 106** Lines 1 & 2: L l  
 Lines 3 & 4: my light  
 Lines 5 & 6: my salvation  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson 107** Lines 1 & 2: The Lord is my light.  
 Lines 3 & 4: The Lord is my salvation.  
 Lines 5 & 6: Whom shall I fear?  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson 108** Lines 1 & 2: The Lord is my life.  
 Lines 3 – 8: Blank lines for story writing.

**Lesson 109** Copy verse: The Lord is my light and my salvation – whom shall I fear? (Psalm 27:1)

**Lesson 110** Copy verse on special page.

**Lesson 111** Lines 1 & 2: Psalm 100:1–2

Lines 3 & 4: Shout

Lines 5 & 6: worship

Lines 7 & 8: gladness

**Lesson 112** Lines 1 & 2: Shout for joy.

Lines 3 & 4: Worship the Lord.

Lines 5 & 6: Come before him.

Lines 7 & 8: Blank lines for additional practice.

**Lesson 113** Lines 1 & 2: Sing joyful songs.

Lines 3 & 4: Sing to the Lord.

Lines 5 & 6: Worship with gladness.

Lines 7 & 8: Practice semicolon (;)

**Lesson 114** Copy verse: Shout for joy to the Lord, all the earth. Worship the Lord with gladness; come before him with joyful songs. (Psalm 100:1–2)

**Lesson 115** Copy verse on special page.

**Lesson 116** Lines 1 & 2: know

Lines 3 & 4: people

Lines 5 & 6: pasture

Lines 7 & 8: Blank lines for additional practice.

**Lesson 117** Lines 1 & 2: The Lord is God.

Lines 3 & 4: He made us.

Lines 5 & 6: We are his people.

Lines 7 & 8: Blank lines for additional practice.

**Lesson 118** Lines 1 & 2: We are like his sheep.

Lines 3 & 4: We rest in his pasture.

Lines 5 & 6: He is our shepherd.

Lines 7 & 8: Blank lines for additional practice.

**Lesson 119** Copy verse: Know that the Lord is God. It is he who made us, and we are his people, the sheep of his pasture. (Psalm 100:3)

**Lesson 120** Copy verse on special page.

**Lesson 121** Lines 1 & 2: Enter

Lines 3 & 4: gates

Lines 5 & 6: thanksgiving

Lines 7 & 8: Blank lines for additional practice.

- Lesson I22** Lines 1 & 2: courts  
 Lines 3 & 4: praise  
 Lines 5 & 6: Give thanks to him.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I23** Lines 1 & 2: Praise his name.  
 Lines 3 & 4: Enter his gates  
 Lines 5 & 6: with thanksgiving.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I24** Copy verse: Enter his gates with thanksgiving and his courts with praise; give thanks to him and praise his name. (Psalm 100:4)
- Lesson I25** Copy verse on special page.
- Lesson I26** Lines 1 & 2: endures  
 Lines 3 & 4: forever  
 Lines 5 & 6: faithfulness  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I27** Lines 1 & 2: continues  
 Lines 3 & 4: generations  
 Lines 5 & 6: through  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I28** Lines 1 & 2: The Lord is good.  
 Lines 3 & 4: His love endures forever.  
 Lines 5 & 6: He is faithful.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I29** Copy verse: For the Lord is good and his love endures forever; his faithfulness continues through all generations. (Psalm 100:5)
- Lesson I30** Copy verse on special page.
- Lesson I31** Lines 1 & 2: A a B b C c D d E e  
 Lines 3 & 4: Father  
 Lines 5 & 6: Heaven  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I32** Lines 1 & 2: hallowed  
 Lines 3 & 4: name  
 Lines 5 & 6: Our Father  
 Lines 7 & 8: Blank lines for additional practice.

- Lesson I33** Lines 1 & 2: Father in heaven  
 Lines 3 & 4: Holy is your name.  
 Lines 5 & 6: You are our Father.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I34** Copy verse: Our Father in heaven, hallowed be your name. (Matthew 6:9)
- Lesson I35** Copy verse on special page.
- Lesson I36** Lines 1 & 2: F f G g H h I i J j  
 Lines 3 & 4: kingdom  
 Lines 5 & 6: will  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I37** Lines 1 & 2: earth  
 Lines 3 & 4: Your kingdom come.  
 Lines 5 & 6: Your will be done.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I38** Lines 1 & 2: on earth  
 Lines 3 & 4: as it is in heaven  
 Lines 5 & 6: Blank lines for additional practice.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I39** Copy verse: Your kingdom come, your will be done on earth as it is in heaven.  
 (Matthew 6:10)
- Lesson I40** Copy verse on special page.
- Lesson I41** Lines 1 & 2: K k L l M m N n O o  
 Lines 3 & 4: Give  
 Lines 5 & 6: bread  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I42** Lines 1 & 2: daily  
 Lines 3 & 4: Give God praise.  
 Lines 5 & 6: Give us our daily bread.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I43** Lines 1 & 2: Give us today  
 Lines 3 & 4: your blessing.  
 Lines 5 & 6: Blank lines for additional practice.  
 Lines 7 & 8: Blank lines for additional practice.
- Lesson I44** Copy verse: Give us today our daily bread. (Matthew 6:11)
- Lesson I45** Copy verse on special page.

**Lesson I46** Lines 1 & 2: P p Q q R r S s T t

Lines 3 & 4: Forgive

Lines 5 & 6: debts

Lines 7 & 8: Blank lines for additional practice.

**Lesson I47** Lines 1 & 2: forgiven

Lines 3 & 4: debtors

Lines 5 & 6: Forgive us.

Lines 7 & 8: Lines 1 & 2:

**Lesson I48** Lines 1 & 2: We forgive.

Lines 3 & 4: Father forgive.

Lines 5 & 6: Forgive us as we

Lines 7 & 8: also have forgiven.

**Lesson I49** Copy verse: Forgive us our debts, as we also have forgiven our debtors.  
(Matthew 6:12)

**Lesson I50** Copy verse on special page.

**Lesson I51** Lines 1 & 2: U u V v W w X x Y y Z z

Lines 3 & 4: lead

Lines 5 & 6: temptation

Lines 7 & 8: Blank lines for additional practice.

**Lesson I52** Lines 1 & 2: deliver

Lines 3 & 4: evil

Lines 5 & 6: Deliver us from evil.

Lines 7 & 8: Blank lines for additional practice.

**Lesson I53** Lines 1 & 2: Lead us away from evil.

Lines 3 & 4: Lead us not

Lines 5 & 6: into temptation.

Lines 7 & 8: Blank lines for additional practice.

**Lesson I54** Copy verse: And lead us not into temptation, but deliver us from the evil one.  
(Matthew 6:13)

**Lesson I55** Copy verse on special page.

**Lesson I56** Practice all capital letters.

**Lesson I57** Practice all lowercase letters and numbers.

**Lesson I58** Practice writing favorite verse.

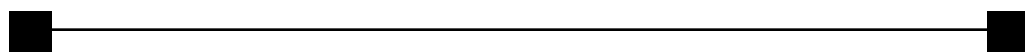
**Lesson I59** Practice writing own sentences.

**Lesson I60** Copy the Lord's Prayer on three special pages.





# Teacher Lessons

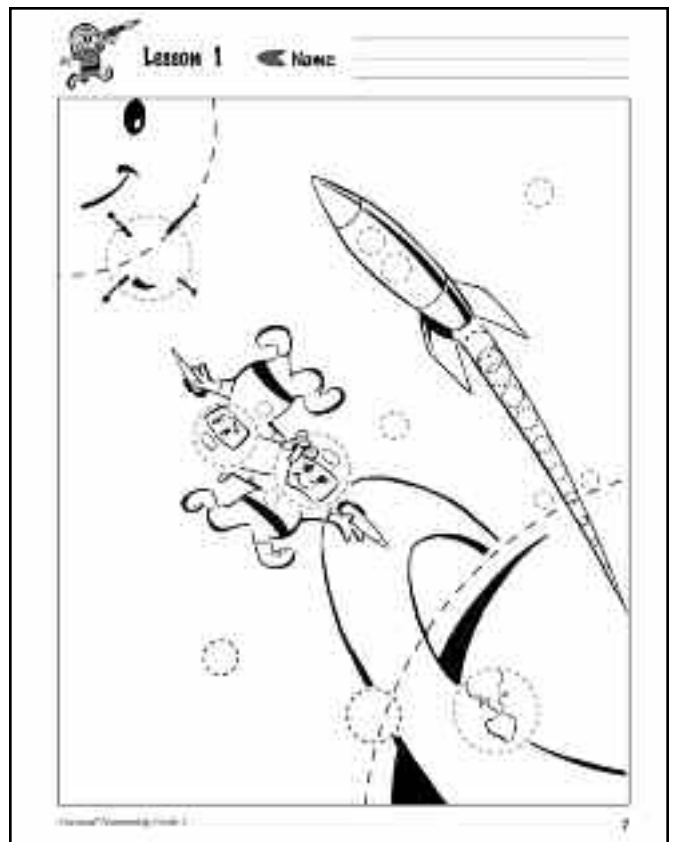


# Lesson 1 - Circle Practice

## Teaching Tips:

Although the children will not be writing a Bible verse as part of the weekly lesson for the first seven weeks, begin now to prepare them for that time. Select a verse for the week, either the suggested one given or another that may fit with your lessons. Write the verse out in manuscript on the chalkboard or a piece of poster board so that the children can see it while they do their work. Use it as a prayer throughout the week. Talk about it. Read it in context.

1. Introduce the lesson by telling the children that many letters are made up of circles or parts of circles. Have the children locate circular shapes in the room, outdoors, at home, or wherever they are.
2. Do some warm-up activities. Have the children practice making circles with their fingers in the air, on the wall or floor, on the desk or table with their fingers, on the palm of their hand, or on each other's backs. Give opportunities throughout the week for the children to paint circles, draw them on the board, or to use other tactile materials (sand, clay, etc.) to form circles.
3. Talk about the picture in Lesson 1. Josh and Julie, with pencils in hand, are dancing in space ready to capture and trace all the circles in the picture.
4. Have the children take their pencils. Check their sitting position and the position of paper and pencil. This can be done initially as a game or drill if you have the students pretend they are astronauts like Josh and Julie and are going through a checklist to make sure things are "A-OK" before blast-off:



Teacher: "Sitting up tall?"  
Students: "Check."  
Teacher: "Paper slanted?"  
Students: "Check."  
Teacher: "Pencil position?"  
Students: "Check."  
Teacher: "Hand positions?"  
Students: "Check."

5. Check each student's position to see if he/she is ready to write.
6. Have the children write their first name on the top line.
7. Have the children trace each circle in the picture. Urge them to do it with care.
8. Check work and positions.
9. Children may color the picture when finished.

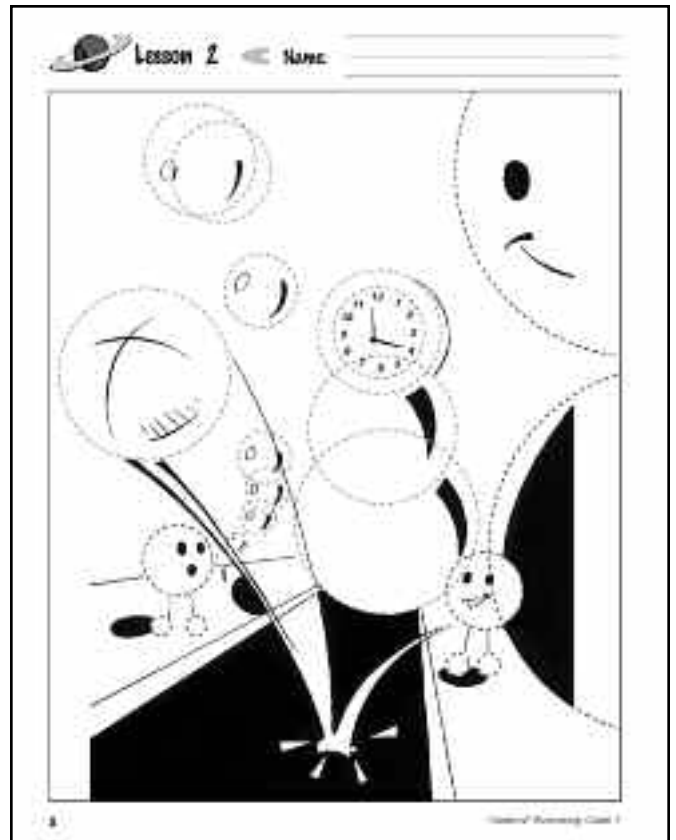
## Suggested Bible Verse Lessons 1-5:

"Whatever you do, work at it with all your heart, as working for the Lord, not for men."  
(Colossians 3:23)

# Lesson 2 - Circle Practice

## Teaching Tips:

1. Do some warm-up activities. Have the children practice making circles in the air, on the wall or floor, on the desk or table with their fingers, on the palm of their hand, or on each other's backs. Give opportunities throughout the week for the children to paint circles, draw them on the board, or to use other tactile materials (sand, clay, etc.) to form circles.
2. Talk about the picture in Lesson 2. Let the students use their imaginations to describe the picture.
3. Have the children take their pencils. Check their sitting position and the position of paper and pencil. This can be done initially as a game or drill if you explain to the students that the following is a checklist similar to a pre-flight checklist astronauts have to make sure things are OK before blast-off:  
Teacher: "Sitting up tall?"  
Students: "Check."  
Teacher: "Paper slanted?"  
Students: "Check."  
Teacher: "Pencil position?"  
Students: "Check."  
Teacher: "Hand positions?"  
Students: "Check."
4. Check each student's position to see if he/she is ready to write.
5. Have the children write their first name on the top line.
6. Have the children trace each circle in the picture. Urge them to do it with care.



7. Check work and positions.
8. Children may color the picture when finished.

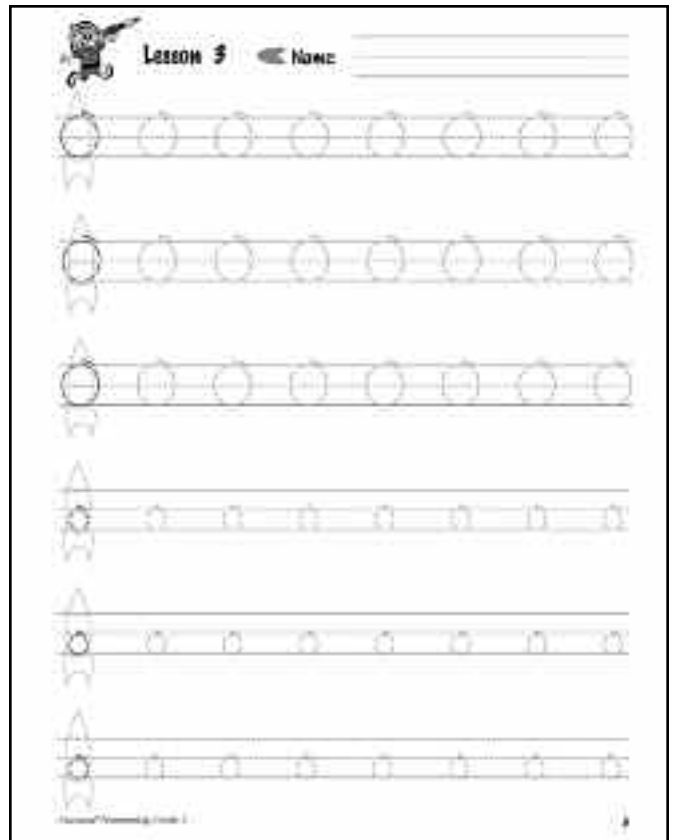
## Suggested Bible Verse Lessons 1-5:

"Whatever you do, work at it with all your heart, as working for the Lord, not for men."  
(Colossians 3:23)

# Lesson 3 - Manuscript Circle Practice

## Teaching Tips:

1. In this lesson, the children begin practicing manuscript circles (the letter **Oo**). Using an alphabet chart, have the children find all of the letters which use a circle or part of a circle in the formation of the letter.
2. Tell the children that circles in manuscript writing have a special starting point.
3. Use a clock to demonstrate the “two o’clock” position. This can be done on a real clock face or on one drawn on the board or on a chart.
4. Have the children do their warm-up exercises, making sure that they begin their circles in the two o’clock position and proceed up, over, and around (counterclockwise).
5. Look at today’s lesson page. Tell the children that the rocket ship will be their guide for forming letters in these early lessons. The rocket ship has a nose cone, a second stage, a booster, and a tail. Ask them what parts of the rocket the large circle covers (second stage and booster). What part of the rocket does the small circle cover? (only the booster)
6. Have the children write their first name on the top line.
7. Review with them the idea that everything they do is to be done carefully to praise God. They are not to rush through the tracing of the circles, but to do each one the best they can.



8. Do the position checklist. Monitor the children as they practice. Compliment careful efforts.
9. Take a break after the first three lines. Have the children stand, shake their hands and arms, and trace some circles in the air.
10. Proceed with the small circles.
11. Praise all efforts. Circle the best on the page as a model.

## Suggested Bible Verse Lessons 1-5:

“Whatever you do, work at it with all your heart, as working for the Lord, not for men.”  
(Colossians 3:23)

# Lesson 4 - Circle Practice

## Teaching Tips:

1. Do warm-up activities.
2. Introduce the page.
3. Instruct the children to use the empty box on the page to create their own "circle" pictures. Talk about what they might include in their pictures.
4. When they have finished the picture, they will trace the two lines of circles at the bottom of the page.
5. Have the children do their own position checks, but observe their position and correct as needed.

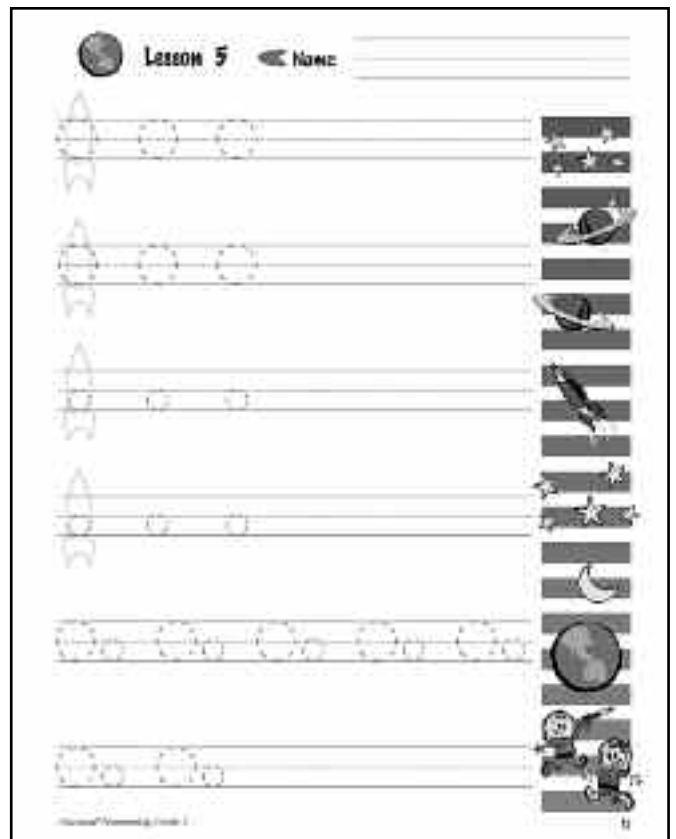
## Suggested Bible Verse Lessons 1-5:

"Whatever you do, work at it with all your heart, as working for the Lord, not for men."  
(Colossians 3:23)

# Lesson 5 - Special Page

## Teaching Tips:

1. Do warm-up activities.
2. On this page the children will not only trace the large and small circles but will have the opportunity to show their best circles. This is a special page that they can take home or display as their best work.
3. Have the children take their time. Emphasize the spacing needed between letters (see introductory pages). Have them model the spacing used at the beginning of each line.
4. Encourage the children to stop if their hands become tired and rest for a minute.
5. Allow them to further decorate the page if they choose.



# Lesson 6 - Line Practice

## Teaching Tips:

1. Have the children practice straight and slanted lines in their warm-up activities.
2. Have them find examples of things with straight lines and slanted lines in their surroundings.
3. Introduce the picture. Have the children find the dotted lines they are to trace.
4. Check writing positions.
5. Trace lines and color picture.

## Suggested Bible Verse Lessons 6-10:

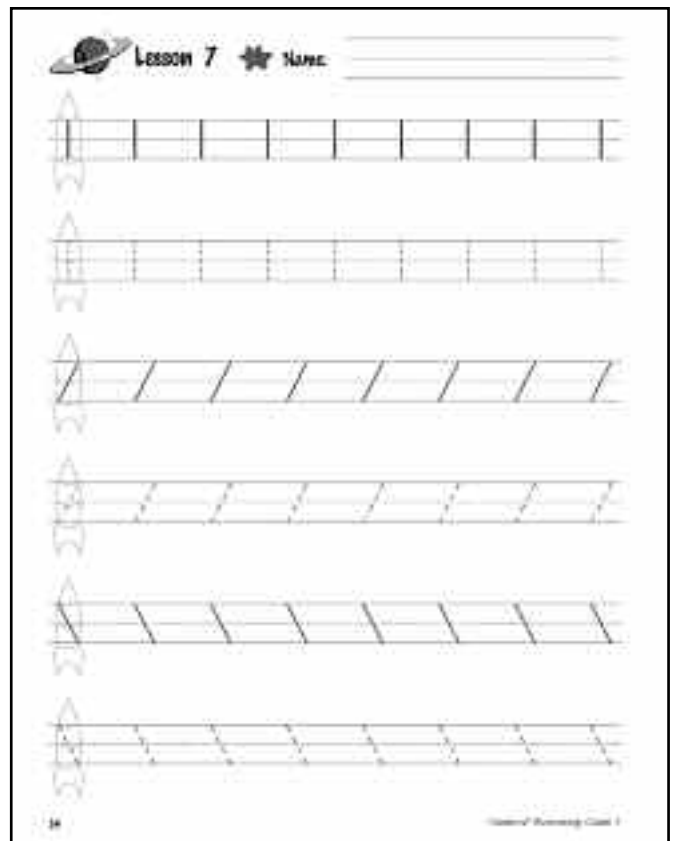
"Let everything that has breath praise the Lord." (Psalm 150:6) Continue the emphasis on all things being done for the glory of God.



# Lesson 7 - Line Practice

## Teaching Tips:

1. Do warm-up activity with both lines and circles.
2. Have the children look at the alphabet chart and find all the letters that use straight lines as part of the letter formation.
3. Have them find all letters that use slanted lines in the formation.
4. Introduce the page. Have the children observe the three types of lines they will practice. What parts of the rocket will be involved? (second stage and booster)
5. Do position check.
6. Observe children at work. Correct position. Compliment all efforts.
7. Break the activity as needed so that the children do not become tired and simply rush through it.



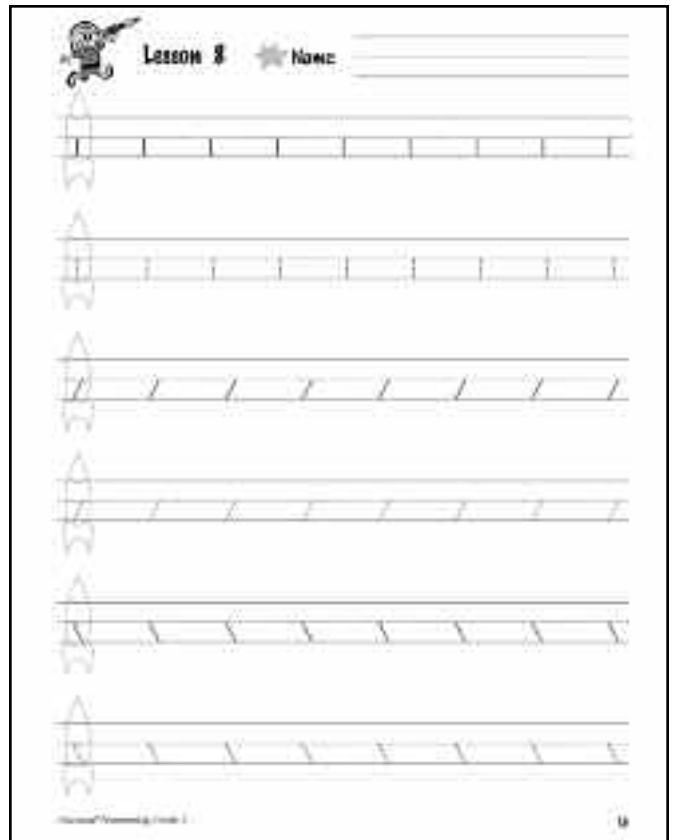
# Lesson 8 - Line Practice

## Teaching Tips:

1. Warm-up activities and position check.
2. Observe half-line practice (booster only).
3. Proceed as in previous lessons.
4. Remind the children to write their first name on the top line.

## Suggested Bible Verse Lessons 6-10:

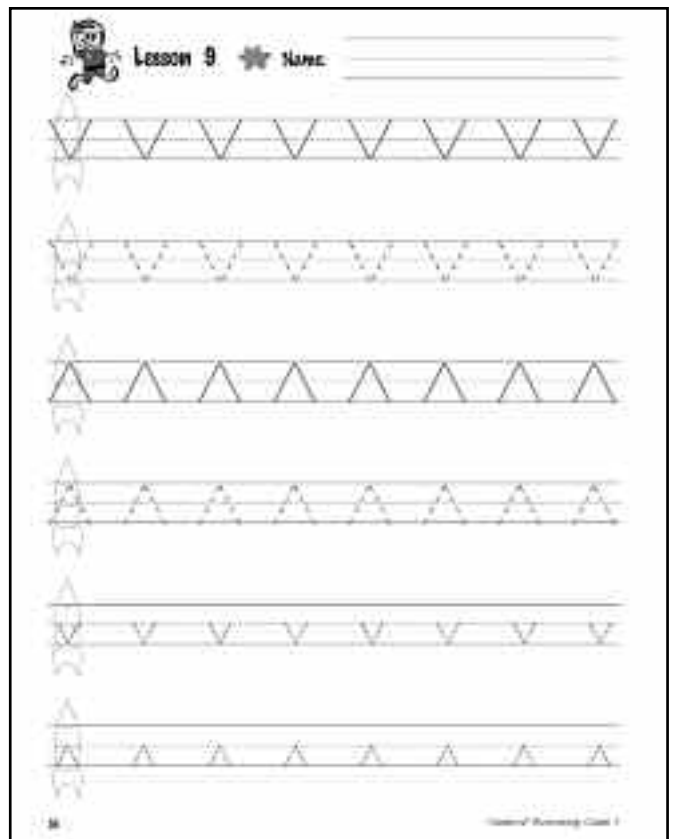
“Let everything that has breath praise the Lord.” (Psalm 150:6) Continue the emphasis on all things being done for the glory of God.



# Lesson 9 - Line Practice

## Teaching Tips:

1. Warm-up activities and position check.
2. Note the slant of the lines.
3. Note the small diagonal lines. Have the children find the small “v” on the alphabet chart.



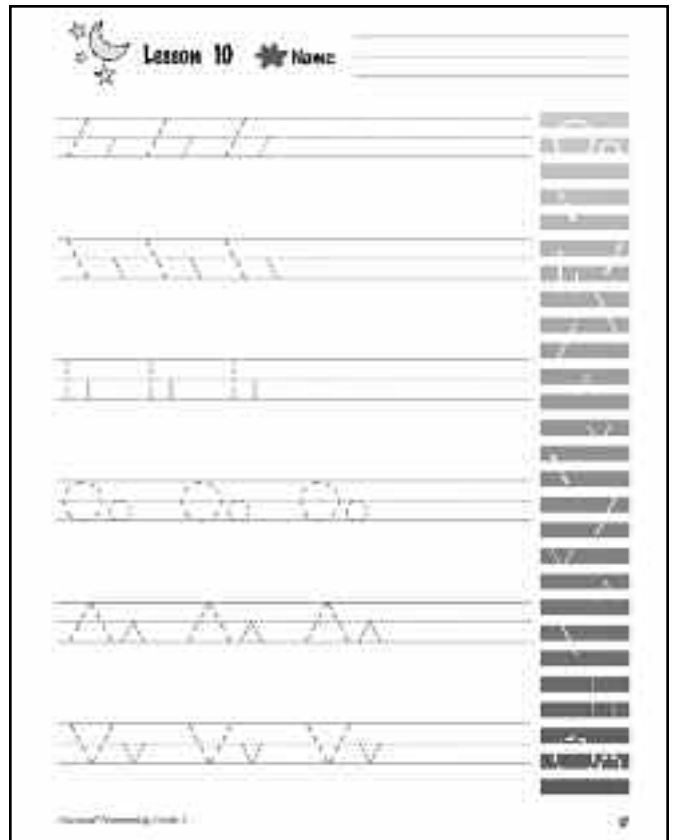
# Lesson 10 - Special Page

## Teaching Tips:

1. Warm-up activities and position check.
2. Children will finish lines with their own work: check spacing and slant.
3. Children may decorate page when finished.
4. Remind the children to write their first name on the top line.

## Suggested Bible Verse Lessons 6-10:

“Let everything that has breath praise the Lord.” (Psalm 150:6) Continue the emphasis on all things being done for the glory of God.



# Lesson 11 - Half-Circle & Stroke Practice

## Teaching Tips:

1. Proceed as with circles and lines. Have children think of half-circle objects.
2. Warm-up activities and position check.
3. Picture: find all dotted shapes to trace.
4. Trace objects and color picture when finished. The children may wish to add more half-circle pictures of their own.

## Suggested Bible Verse Lessons 11-15:

“But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control.”  
(Galatians 5:22)

