

Returning Student Orientation, Elementary School: Submit a Project

Submit a Project

It's been a while. Let's submit a project!

Again, this project will not affect your grades at Enlightium, but **it is required for this course**. Why is it required? Because you will be completing projects throughout the school year, so this is a great time to make sure you understand how to complete and submit a project. You even have a member of Enlightium's team here to help you if you need it: the Student Orientation Teacher.

For this assignment, you will need to:

1. Create a document.
2. Write a brief paper.
3. Review it.
4. Correctly submit it.

Enlightium's Student Orientation Teacher will review your paper and let you know if there is anything you need to change. It's better to learn how to correctly submit projects now when your grade won't be affected than in your other courses where you may get a bad grade.

Guidelines When Submitting Projects

- For each project, Ignitia will provide you with directions.
- Ask your teacher or your parent/guardian for help if you do not understand a project.
- Include a heading for all projects.
- Submit all projects as an attachment.

The About Me Project!

For this particular project, you will tell the Student Orientation Teacher a bit about yourself! Please ensure to follow these steps:

1. Open a Microsoft Word document. Don't have Word? See some free alternatives [here](#).
2. Follow the directions for creating a heading and be sure to double-space your lines.
3. Type the original questions and your answer to the questions in your document.
4. After writing it, review your work to ensure you followed each step, answered each question, and have no grammatical or spelling errors.
5. Attach an image to your document.
6. **SAVE** the document.
7. Submit the final project for review. Do **NOT** use the writer's box, but instead upload the project below. Only one file may be uploaded to an Ignitia project.

Using a Proper Heading

Type your heading at the top of the document for all projects. It should be left-aligned, double-spaced, and should include the following information:

- Your name
- Your instructor's name (ex: Ms. Anderson)
- The course name
- The date in MLA format (written as day, month, year)



Project Questions

Answer the following questions. **Create a section for each question** (including the original question) and answer in at least 1-2 complete sentences.

Questions:

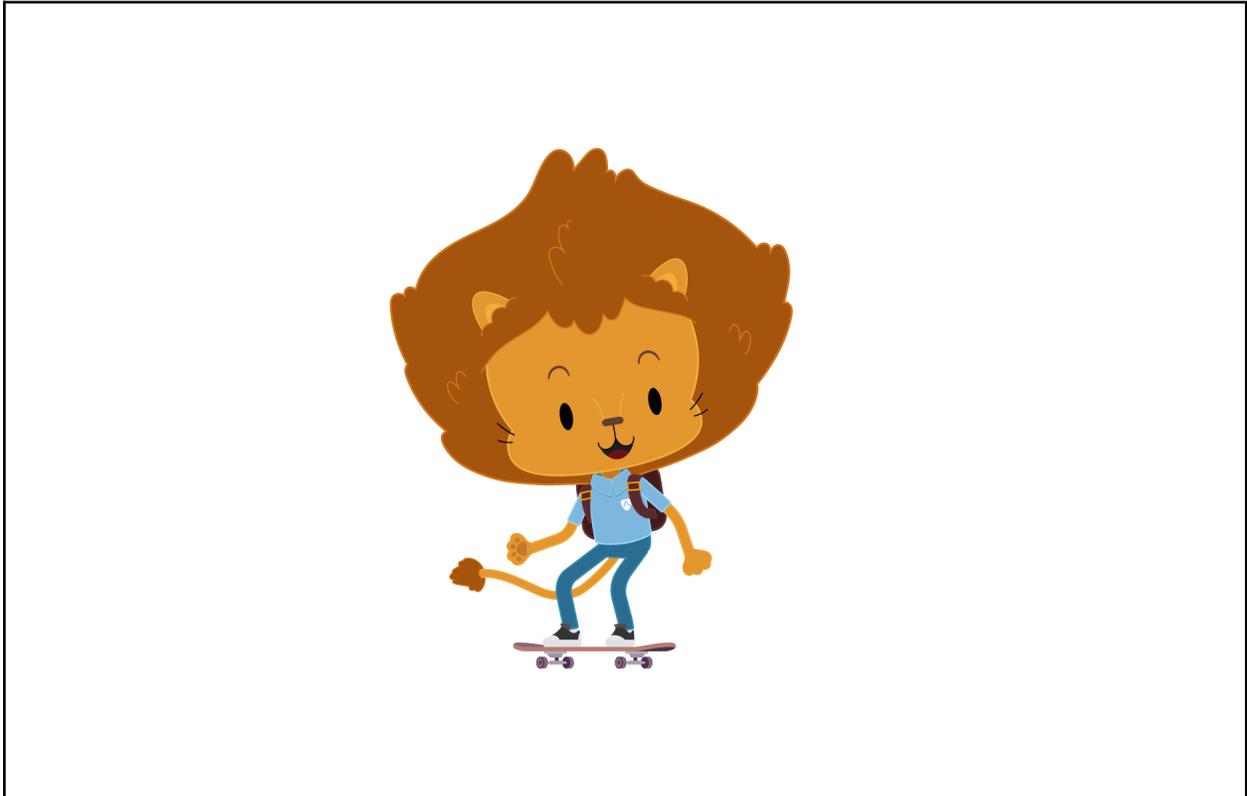
1. Where are you from?
2. A list of social activities can be found [here](#). Do you plan to participate in a social activity? Why or why not? Which ones are the most interesting to you?
3. A list of spiritual activities can be found [here](#). Do you plan to participate in a spiritual activity? Why or why not? Which spiritual activities are the most interesting to you?

Project Pictures

When you are working on projects in your courses, you may have to attach PDFs or images. You can only attach one document to an assignment. **Please attach at least one photo to your document.**

- If you and your family are ok with it, feel free to include pictures of you, you and your pets, or you and your family. We'd love to put a face to your name!
- If you and your family would not like to include photos of yourself, you can instead include photos of your favorite book, tv, or movie characters.

Please ensure all submitted photographs are appropriate for school.



After Submitting the Project

At this point, you have completed the project, and it will show as "Completed." Within a few school days, your Student Orientation Teacher will review your work and will:

- Mark it as "Graded" if you completed the project according to the directions.
- Ask you to redo it if one or more of the directions were not followed.

Your Student Orientation Teacher will reach out to you via a direct message in Ignitia if you need to resubmit the project.